

FALL 2004



**CONTINUING
EDUCATION SEMINARS
for
Construction
Code Enforcement
Officials,
Technical Assistants,
and Multiple Dwelling
Inspectors**



*Sponsored by
New Jersey Department of Community Affairs
in cooperation with
Center for Government Services
Rutgers, The State University of New Jersey*

The information found in this brochure will be
published on the following web sites:

http://www.state.nj.us/dca/codes/education_unit/edunit.shtml
and www.policy.rutgers.edu/cgs

Seminar Registration

If your code enforcement license expires on December 31, 2005, please keep in mind that the Fall semester runs from August 31 through December 17, and you must complete your continuing education requirements during this time period.

There are no videotape seminars available for licensing renewal purposes. All continuing education requirements must be met within the regularly scheduled program.

Registration for Uniform Construction Code officials and inspectors who are working in code enforcement begins July 26, 2004.

Procedure: Open registration for all other licensed inspectors begins August 2, 2004. Realizing the content of our seminars is extremely valuable to keep all of our participants well informed, you may be permitted to sign up for one additional seminar above the required CEU amount. If you have completed your CEU requirements for the current license period, you would be allowed to sign up for one (1) additional seminar each semester above the required CEU amount. Starting on Monday of the third week (August 9, 2004) you will have the opportunity to sign up for one (1) additional seminar. To register for more seminars above the required amount, you should call one week before the start date of the seminar in question.

1. Decide on a first and second choice from among the seminars being offered; in case your first choice is filled, you should have an alternate selection in mind. The DCA staff person who takes your call can answer questions concerning fulfillment of your education requirement for the current licensing period.
2. Call the DCA Education unit at 609/984-7820 (TDD 609/633-6804 for those who are hearing impaired) between the hours of 9:00am and 4:00pm. Be sure to have the following information ready:
 - Your municipality and UCC position (for working officials and inspectors)
 - Your code enforcement license number
 - Seminar number (located opposite the seminar title)
 - Date and location of the seminar you want to take
3. You may also email your registration to educationunit@dca.state.nj.us. Acknowledgement of receipt will be sent via email.

If you use email to register and there is space available, you will be registered for the seminar whether you are a working or non-working official.

You will be limited to either two seminars or one per subcode in which you hold a license (whichever is greater). This will give everyone an equal opportunity to register. If you wish to take an additional seminar, please refer to the procedure listed above.

The Division of Fire Safety will award reciprocal credit for those seminars marked with 

Multiple Dwelling inspectors will receive credit for those seminars marked with 

Confirmation

Confirmations are mailed approximately two weeks before the date of each seminar. If you have not received the confirmation one week in advance of a seminar for which you registered, call the Education Unit at 609/984-7820 to make certain your name is on the roster. Walk-in registrations are not permitted.

Duplicate Credit

You have the option of receiving duplicate credit for certain seminars designated with a D prefix. When registering, be sure to use the D number. AT THE SEMINAR SIGN-IN YOU WILL BE ASKED TO INDICATE WHETHER OR NOT YOU WISH TO RECEIVE DUPLICATE CREDIT.

Reciprocal Credit

In order to receive reciprocal credit, you must provide your Division of Fire Safety certification number or your Multiple Dwelling license number when you sign in at the seminar.

Interested Parties

Architects, engineers, builders, and other unlicensed interested parties may attend seminars for a fee of \$100. Those interested parties who wish to participate may call anytime after the third week of registration.

Cancellation Policy

If you are unable to attend a seminar for which you registered, you must call the Education Unit to cancel your reservation as soon as possible. When you cancel, this seat becomes available to someone who is waiting. Failure to inform us of your cancellation may result in future registrations being restricted.

The use of pagers and cell phones is disruptive in seminars. Please turn off the auditory signals on these devices while in the classroom.

ADMINISTRATIVE SEMINARS

Construction Board of Appeals

A048



Instructors: DiCristina Group

This live, interactive video conference is for Board members, inspectors, and any support staff. It covers the fundamental requirements and the processes found in the Uniform Construction Code. With this information, the student will be prepared to ensure proper code enforcement as well as afford applicants their due process rights under the law. Participants can interact from the broadcast site or downlink sites. 0.5 CEU

10/20 (Wed.) **Broadcast site:** Rutgers University

Labor Education Center, New Brunswick – A048

Downlink sites: Rutgers University, Armitage Hall, Camden – A48A

Brookdale Community College, Western Monmouth Campus, Freehold – A48B

Rutgers University, Conklin Hall, Newark – A48C

Directions to all sites will be sent with confirmation.

Barrier Free Subcode–2002

D009/A139

Instructor: DiCristina Group



Mandatory seminar for Building Inspectors

The Barrier Free Subcode was amended in the fall of 2002. This course reviews each of the amendments to Subchapter 7, including the revisions to access requirements for multi-family residences and the use of the most recent technical standard for technical design. Emphasis is placed on ensuring that code officials understand where their enforcement authority lies and also on showing where in Subchapter 7 and the ICC/ANSI A117.1 standard the provisions and requirements of the Barrier Free Subcode can be found. **Participants have the option of receiving building subcode (B214) duplicate credit for completion of this seminar.**

0.5 CEU

9/15 (Wed.) Doubletree, Mahwah

10/28 (Thurs.) Middlesex County Fire Academy, Sayreville

12/16 (Thurs.) Holiday Inn, Tinton Falls

This seminar will also be available online soon. Please call the Education Unit (609/984-7820) for information.

Rehabilitation Subcode Briefing

A187

Instructor: James Foran



Subchapter 6 of the UCC, the “Rehabilitation Subcode,” was adopted on January 5, 1998, providing a new code to deal with rehabilitation projects on existing buildings in New Jersey. It replaces the 25/50 rule, the increase in size provisions, and the change of use section in the UCC. This course is a briefing in which the framework of this subcode is explained and illustrated.

0.5 CEU

9/17 (Fri.) Crown Plaza, Clark

11/24 (Wed.) Executive Inn, Fairfield

UCC Enforcement

A191

Instructor: DiCristina Group



Inconsistencies in the enforcement of the UCC at the local level occur as a result of ongoing regulatory changes and unfamiliarity with legal documentation and processes. This seminar explains the process of proper enforcement of the UCC and the required forms necessary for successful litigation. 0.5 CEU

10/14 (Thurs.)Holiday Inn, Hasbrouck Heights

12/10 (Fri.)Clarion, Cherry Hill

Dealing With Anger and Aggressive Behavior

A216

Instructor: Human Resource Development Institute, HRDI



This seminar will investigate the nature of anger and our personal reaction to it. It provides participants with guidelines and practice in constructively managing and containing angry interactions and bringing them to resolution. 0.5 CEU

9/29 (Wed.)Clarion, Cherry Hill

10/27 (Wed.)Holiday Inn, Saddle Brook

12/14 (Tues.)Holiday Inn, Tinton Falls

Stress Management: Keeping It All Together

A234

Instructor: Claudia Monte, CAM Consulting



We will never be able to avoid stress, but with proper management, participants can learn how to focus their energy on what they can control, rather than on what they can't control. In this seminar, participants will discover where their stress is coming from, how to recognize its physical symptoms, how to use stress reduction techniques, and how to better balance their time to achieve greater satisfaction in their lives. 0.5 CEU

10/15 (Fri.)Holiday Inn, Hasbrouck Heights

Legal Aspects of Code Administration

A238

Instructor: International Code Council



This seminar provides code officials with guidelines and helpful hints for administering the legal aspects of codes with regard to enforcement, prosecution, and maintenance. Case studies and specific legal situations and their impact on code officials will be discussed. 0.5 CEU

9/15 (Wed.)Crowne Plaza, Clark

10/5 (Tues.)Clarion, Atlantic City West

12/7 (Tues.)Holiday Inn, Parsippany

Problem Solving and Decision Making

A251

Instructor: Philip J. Sabatelli



This seminar will cover three areas of interest to UCC Personnel: (1) problem-solving; (2) decision-making; and (3) critical thinking. The program will help participants strengthen the three sets of skills and integrate their techniques to improve performance on-the-job. 0.5 CEU

9/16 (Thurs.)Doubletree, Mahwah

12/15 (Wed.)Holiday Inn, Tinton Falls

Ethics & Values for UCC Personnel

A262

Instructor: Philip J. Sabatelli



Challenges to ethics and values abound in today's society. This seminar identifies potential ethical-moral dilemmas in UCC settings and offers an array of ethical choices to help participants avoid legal-moral pitfalls and ensure proper courses of action in both the office and the field.

0.5 CEU

10/20 (Wed.) Holiday Inn, Clinton

12/10 (Fri.) Holiday Inn, Parsippany

Reading Design Drawings & Blueprints

A288

Instructor: DiCristina Group



The reading of construction blueprints is a foundational skill in construction code enforcement. All construction professionals, regardless of whether they are working in the field or in the office, must know how to read blueprints. Blueprint reading is not terribly difficult but it does require practice and some basic knowledge of blueprints. This course is designed to provide you with that foundational knowledge and enough practice at reading blueprints to get you started. Mastery of blueprint reading will come with practice and with using blueprints on the job on a regular basis. This is recommended for administrative personnel, housing inspectors and those who haven't had much experience with plans. This is an introductory course.

0.5 CEU

9/14 (Tues.) Doubletree, Mahwah

12/2 (Thurs.) Cape May County Police & Fire Academy
Cape May Court House

The Art of Negotiating

A298

Instructor: Claudia Monte, CAM Consulting



Negotiation is a part of life, since we negotiate everyday. Sometimes it is done formally, but most times it is done informally on the job, at home, or in social situations. Successful negotiations allow two opposing parties to resolve their differences and leave feeling like they both won. Communication, respect, preparation, and focus are the heart and soul of the negotiation process.

0.5 CEU

9/14 (Tues.) NJHA, Princeton

11/2 (Tues.) Ramada Inn, Vineland

National Flood Insurance Program

A299

**Instructor: Bruce Wallauer, NJDEP, Dam & Safety
Flood Control**



The goal of this seminar is to educate local officials on the importance of understanding the administration and enforcement responsibilities under the municipalities' flood damage prevention ordinance.

0.5 CEU

9/28 (Tues.) Clarion, Cherry Hill

Understanding Personalities

A301

Instructor: Joanna Winqvist, J. Winqvist Associates



Using the Myers Briggs Type Indicator as the basis of understanding, the participant will learn about personality types and how to

communicate from the other person's perspective. Participants will take a self assessment during class to learn about their own preferred style of communicating. They will then apply these principles to their clients and coworkers. 0.5 CEU

- 11/5 (Fri.) Ramada Inn, Vineland
- 11/17 (Wed.) Panther Valley Inn, Allamuchy
- 12/17 (Fri.) Holiday Inn, Tinton Falls

Communication and Managerial Skills A302

Instructor: Phillip J. Sabatelli



This seminar explores selected aspects of interpersonal and managerial skills which have particular relevance for Technical Assistants who work in construction code offices in the state of NJ. This seminar will enable participants to work with others more effectively by strengthening their communication and management skills. This seminar will be geared towards Technical Assistants, but inspectors are welcome. 0.5 CEU

- 9/9 (Thurs.) Ramada Inn, East Windsor
- 10/29 (Fri.) Holiday Inn, Saddle Brook

Hazard Mitigation and Emergency Management A306

Instructor: International Code Council



This seminar assists building departments in laying the groundwork for developing a hazard mitigation and emergency management plan that identifies potential hazards to the built environment, mitigation strategies and procedures. 0.5 CEU

- 9/21 (Tues.) Holiday Inn, Springfield
- 12/1 (Wed.) Holiday Inn, Hasbrouck Heights

Lessons in Leadership A307



Instructor: Claudia Monte, CAM Consulting

Leading by example is a message for all individuals. The following quote from an anonymous author says it succinctly, "If you lead through fear you will have little to respect, but if you lead through respect you will have little to fear." This session will help participants more successfully assume a leadership role in the different facets of their personal and professional lives. 0.5 CEU

- 10/5 (Tues.) Holiday Inn, Tinton Falls
- 10/19 (Tues.) Ramada Inn, Vineland
- 11/30 (Tues.) Holiday Inn, Hasbrouck Heights

The ABCs of Customer Service: Achieving Public Compliance A308



Instructor: Philip J. Sabatelli

Managing the customer service function in the UCC office requires tact, listening ability, and an arsenal of strategies and tactics. This experiential learning program will impart the skills needed to gain "cooperative compliance" from the public and other UCC constituencies. 0.5 CEU

- 9/22 (Wed.) Quality Inn, Toms River
- 10/13 (Wed.) Holiday Inn, Hasbrouck Heights
- 11/24 (Wed.) Quality Inn, Maple Shade

Online Seminar: Developing Work Teams

WA01

Instructor: RGB Consulting



Good teamwork has become an important part of the successful functioning of our workplaces and the individuals in the team. This seminar addresses why well-structured teamwork can be a major force in improving workplace production and cooperation. Students will learn how to organize successful teams, the stages all teams go through and how to build powerful and highly productive teams.

0.5 CEU

This five week online seminar will begin on Monday, 9/13. You may log on at any time of the day or evening during the five weeks you are registered. This seminar will be divided into five modules each composed of a lecture, interactive discussion board, and interactive quiz. Each module will take one hour to complete. A final quiz will judge the student's mastery of the subject. You must complete all modules to receive credit.

To register call the Education Unit and have both your license number and your email address available. This seminar is also available to design professionals.

(This seminar will run 9/13 to 10/18)

Online Seminar: Conflict Resolution

WA02

Instructor: RGB Consulting



This online seminar will give students a solid overview of why conflict in the workplace happens and how to resolve it. Students will come away from this seminar with a good working knowledge of the possible outcomes of conflict and how to facilitate conflict resolution in their own workplace. Important skills in conflict resolution will be covered and the student will have the opportunity to assess their own strengths and weaknesses in this area.

0.5 CEU

This five week online seminar will begin on Monday, 10/18. You may log on at any time of the day or evening during the five weeks you are registered. This seminar will be divided into five modules each composed of a lecture, interactive discussion board, and interactive quiz. Each module will take one hour to complete. A final quiz will judge the student's mastery of the subject. You must complete all modules to receive credit.

To register call the Education Unit and have both your license number and your email address available. This seminar is also available to design professionals.

(This seminar will run 10/18 to 11/22)

Online Seminar: Assertiveness Training



Instructor: RGB Consulting

This seminar teaches how to become more assertive and why you should. The course addresses the reasons why our culture sometimes teaches us to be less assertive. The differences between aggression and assertion will be discussed. Students will come away with a good grounding in both verbal and nonverbal asser-

tion techniques, basic negotiation and an understanding of stress and anger and a few techniques to alleviate them. 0.5 CEU

This five week online seminar will begin on Monday, 11/22. You may log on at any time of the day or evening during the five weeks you are registered. This seminar will be divided into five modules each composed of a lecture, interactive discussion board, and interactive quiz. Each module will take one hour to complete. A final quiz will judge the student's mastery of the subject. You must complete all modules to receive credit.

To register call the Education Unit and have both your license number and your email address available. This seminar is also available to design professionals.

(This seminar will run 11/22 to 12/27)

TECHNICAL SEMINARS



BUILDING

Barrier Free Subcode-2002

Do09/B214

Mandatory seminar for Building Inspectors

See A139

9/15 (Wed.) Doubletree, Mahwah
10/28 (Thurs.) Middlesex County Fire Academy, Sayreville
12/16 (Thurs.) Holiday Inn, Tinton Falls

This seminar will also be available online soon.

Please call the Education Unit (609/984-7820) for information.

Concepts of the International Fuel Gas Code 2000

Do30/B264

Instructor: International Code Council

This seminar introduces the first edition of the International Fuel Gas Code by identifying and describing key sections. Code Officials need to be able to locate, describe and apply applicable code requirements to determine compliance or noncompliance. This seminar provides the opportunity to learn to apply the code requirements through the use of job aids and application exercises. **Participants have the option of receiving fire subcode (F223) and/or plumbing subcode (P082) duplicate credit for completion of this seminar.** Bring copy of International Fuel Gas Code 2000 to this seminar. 0.5 CEU

9/22 (Wed.) Quality Inn, Toms River
11/3 (Wed.) Ramada Inn, Vineland

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Overview of the International Mechanical Code 2000

D031/B265

Instructor: International Code Council

This experience is designed to assist participants in locating, describing and applying code requirements of the International Mechanical Code to determine compliance or noncompliance.

Participants have the option of receiving fire subcode (F224), mechanical subcode (M022), and/or plumbing subcode (P083) duplicate credit for completion of this seminar. Bring copy of the International Mechanical Code 2000 to this seminar.

0.5 CEU

10/6 (Wed.)Clarion, Atlantic City West

12/2 (Thurs.)Holiday Inn, Hasbrouck Heights

12/17 (Fri.)Holiday Inn, Tinton Falls

Miscellaneous Building Subcode Items

B280

Instructor: Jack Boekhout

Participants in this seminar will review the requirements for several little discussed sections of the code. These include the requirements (or lack of) for commercial farm buildings. Time will also be spent on decks including review and inspection items. Other topics such as radon construction techniques, exempt tents, etc. will also be covered.

0.5 CEU

9/9 (Thurs.)Rescue Squad, Millville

10/21 (Thurs.)Holiday Inn, Clinton

Introduction to the International Building Code

D036/B285

Instructor: Gary C. Lewis

In this seminar, participants will become familiar with the various changes in the proposed International Building Code and any statewide modifications promulgated by New Jersey amending the 2000 edition of the code. Bring a copy of the 2000 IBC with you to this seminar. **Participants have the option of receiving fire subcode (F238) duplicate credit for completion of this seminar.**

0.5 CEU

10/22 (Fri.)Ramada Inn, Vineland

11/19 (Fri.)Panther Valley Inn, Allamuchy

CABO Model Energy Code 1995 (MEC)

B289

Instructor: International Code Council

This newly adopted residential energy code is accompanied by MEC Check software, which is a key part in implementing and enforcing the code. It is suggested that at least one code official from each of the 566 municipalities attend this class.

0.5 CEU

9/28 (Tues.)Clarion, Cherry Hill

10/26 (Tues.)Holiday Inn, Saddle Brook

12/3 (Fri.)Cape May County Police & Fire Academy
Cape May Court House

Framing Inspections—Using a Checklist

B290

Instructor: James Foran

Mandatory seminar for Building Inspectors

This seminar will provide the information necessary to a code enforcer to properly understand and use the Framing Checklist prepared by DCA. The student will learn proper techniques for framing with traditional and engineered wood products. Standards referenced in the UCC will be reviewed and their application will be illustrated. Special attention will be given to engineered wood products. Particular areas of emphasis will include wood installation requirements unique to wood I-Joists as well as proper installation and bracing of trusses in floors and roofs. 0.5 CEU

9/8 (Wed.)Rescue Squad, Millville
10/12 (Tues.)Holiday Inn, Hasbrouck Heights
12/15 (Wed.)Ramada Inn, East Windsor

Wood Framed “Well Connected House”

B292

Instructor: Simpson Strong-Tie

The seminar “Well Connected” will educate and teach the building inspector/code official about the code requirements and proper use of connectors to strengthen a structure and meet current/future code requirements. Buildings codes require the building official/code official to inspect for the proper installation of connections. This seminar will show them how to quickly determine the correct connection and where to look for it. The general focus is to review various code requirements and then show a variety of products that will satisfy those code requirements. Please bring a copy of the 2000 IBC with you to this seminar. 0.5 CEU

9/23 (Thurs.)Holiday Inn, Springfield
12/16 (Thurs.)Holiday Inn, Tinton Falls

Overview of the 2000 International Residential Code

Do40/B297

Instructor: International Code Council

This seminar is intended to assist participants in locating, describing, and interpreting key code requirements of the 2000 International Residential Code. Please bring a copy of the 2000 IRC with you to this seminar. **Participants have the option of receiving fire subcode (F244) duplicate credit for completion of this technical seminar.** 0.5 CEU

10/13 (Wed.)Officers Club, Ft. Monmouth
11/23 (Tues.)Executive Inn, Fairfield
12/14 (Tues.)Ramada Inn, East Windsor

Instructor: International Code Council

This newly adopted standard serves as a guide for setting design requirements to minimize building energy use. It encompasses the areas of building envelope, HVAC, hot water, and lighting. The workshop will cover the four major areas of the Standard and the methods in which compliance can be achieved. Bring your copy of the Standard to this seminar. **Participants have the option of receiving mechanical (M028) duplicate credit for completion of this technical seminar.**

0.5 CEU

9/16 (Thurs.)Crowne Plaza, Clark

**Concepts and Construction Code
Requirements for Means of Egress**

D042/B308

**Instructors: William J. Lynn and Paul T. Dansbach**

This seminar will review the design, construction, and inspection requirements for means of egress. It is important for the inspector enforcing the requirements of the NJUCC to understand the design requirements that apply to the buildings being constructed or altered. This will enable the inspector to properly enforce the requirements of the NJUCC for Means of Egress in accordance with the NJ Edition of the 2000 IBC and the Rehabilitation Subcode. This program identifies the changes between the editions of the two model codes, and will also review the requirements of the NJUCC and Fire Safety Code (Retrofit Requirements) that apply to all existing buildings. **Participants have the option of receiving fire subcode (F252) duplicate credit for completion of this technical seminar.**

0.5 CEU

9/14 (Tues.)Crowne Plaza, Clark

10/19 (Tues.)Holiday Inn, Clinton

12/7 (Tues.)Holiday Inn, Parsippany

Engineered Lumber in Residential Construction

B320

Instructor: Dennis Bott, Truss Joist

This seminar, designed for plans examiners and residential building inspectors, will provide the necessary knowledge to review and inspect homes built with engineered lumber for compliance to New Jersey Codes and manufacturers' standards. Although most engineered lumber products are proprietary, most provide similar installation and design literature. A thorough review of typical standards will be addressed so that the inspector or plans examiner will be able to navigate through the manufacturers' data. *Please bring a copy of the 2000 IBC with you to this seminar.*

10.5 CEU

9/29 (Wed.)Executive Inn, Fairfield

**Understanding and Testing Smoke
Control Systems**

D045/B326

**Instructor: DiCristina Group**

With the increase in number of high rise buildings and the desire to use large atrium spaces in modern architectural design, the management of smoke and fire gases has become more challenging. This seminar will discuss when smoke control systems must be used, their relationship and dependence on other building sys-

tems, and will explain how modern building codes are moving from simple, ineffective air change requirements to using fire modeling and rational analysis based design. **Participants have the option of receiving fire subcode (F259) and mechanical (M030) duplicate credit for completion of this technical seminar.** 0.5 CEU

- 9/10 (Fri.)Rescue Squad, Millville
- 11/19 (Fri.)Quality Inn, Toms River

Firestop Systems for Commercial and Multiple Dwelling Residential Construction **Do46/B327**  

Instructor: Jim Andorko, HILTI

This seminar will cover fire safe building construction with firestopping as an integral part of a fire rated floor, wall, or joint assembly. The topics to be discussed will include: where to find firestop in building codes, firestop specifications, UL test methods, understanding UL systems and nomenclature, firestopping products in the market, firestopping applications, and firestop inspection techniques. The purpose is to equip the code official with the knowledge and understanding in the process of firestopping inspection. Participants have the option of receiving fire subcode (F260) and multiple dwelling (H006) duplicate credit for completion of this technical seminar. 0.5 CEU

- 9/10 (Fri.)Ramada Inn, East Windsor
- 10/21 (Thurs.)Ramada Inn, Vineland
- 11/18 (Thurs.)Panther Valley Inn, Allamuchy

Building Materials and Fire Resistance **Do48/B329** 

Instructor: William Merchut

This seminar will cover the effects of the 2000 IBC on non-combustible vs. combustible constructions and protected vs. unprotected types of construction. The student will gain understanding of the new requirements of the 2000 IBC as they pertain to the types of materials, fire resistance, and methods of opening protection, and the effect the new code has on the plan review process. Specific topics include: firewalls, fire barrier, rating of building shell & core, fire dampers and poke-thru protection. The course will utilize text, illustrations, and problem solving. Please bring a copy of the 2000 IBC to this seminar. **Participants have the option of receiving fire subcode (F266) duplicate credit for completion of this technical seminar.** 0.5 CEU

- 9/24 (Fri.)Holiday Inn, Springfield
- 10/27 (Wed.)Middlesex County Fire Academy, Sayreville

Chimneys and Vents **Do49/B330** 

Instructor: Julius Ballanco

With the increased use of high efficiency gas fired equipment, the design of the chimney or vent becomes very critical. Improper design or installation of a chimney or vent system can result in a failure within a few months to a few years. The resulting failure can leak carbon monoxide gas into the building, posing a threat

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to the occupants. This program will review all of the design, sizing, and installation requirements that have been updated in the International Fuel Gas Code, International Mechanical Code, and the International Building Code. Participants must bring a copy of the International Fuel Gas Code to the seminar.

Participants have the option of receiving fire subcode (F267) and mechanical (M031) duplicate credit for completion of this technical seminar. 0.5 CEU

- 10/6 (Wed.)Holiday Inn, Tinton Falls
- 12/8 (Wed.)Holiday Inn, Parsippany

Building Code Plan Review Concepts – D050/B331
IBC 2000 

Instructor: James Schifiliti, Fire Safety Consultants

This seminar will cover three areas within the IBC. Attendees will be taught the different Use Group Classifications and how to identify them, as well as Mixed Use Groups will be addressed along with fire walls. The next item addressed will be types of construction, IBC Table 601 & 602 allowable construction. Examples will be presented on the construction types. Lastly, fire walls, fire barriers, fire partitions, etc. what they are and how can you identify them, will also be covered. **Participants have the option of receiving fire subcode (F268) duplicate credit for completion of this technical seminar.** 0.5 CEU

- 10/22 (Fri.)Holiday Inn, Clinton
- 11/16 (Tues.)Panther Valley Inn, Allamuchy

Seismic Implementation, Special Inspection & Testing – IBC 2000 B335

Instructor: Richard Berger

This technical seminar begins with a comparison of the present BOCA Seismic Code and the new IBC 2000. Significant changes will be highlighted to promote a clear understanding for design, installation, and enforcement. There will be a primary focus on the new requirements for flammable and combustible components, as well as installations having a high level of toxicity. Participants will also learn about the Quality Insurance and Special Testing and Inspections, which are the requirements of Chapter 17. Special inspections that must occur on an independent basis are reviewed at length. 0.5 CEU

- 11/18 (Thurs.)Quality Inn, Toms River

Manufactured & Modular Buildings B337

Instructor: Paul Sachdeva and Richard Osworth, NJDCA

The course will cover the critical issues involved with the permit and inspection of premanufactured buildings and building components. How do you know if the building was built to the correct code? What do you do if the owner has a complaint? Who is responsible for the installation of the unit? You will get these and many more questions answered. 0.5 CEU

- 9/8 (Wed.)Ramada Inn, East Windsor
- 10/26 (Tues.)Middlesex County Fire Academy, Sayreville

Masonry Quality and Field Practices

B339

Instructor: International Code Council

This seminar addresses the fundamentals of quality reinforced structural masonry construction and materials. Participants will be able to identify the key elements of the code related to structural masonry and inspection for the following terms: masonry materials, quality control, sampling and testing, placing masonry units, reinforcing steel for masonry, mortar joints, and grouting of masonry walls.

0.5 CEU

9/15 (Wed.)NJHA, Princeton

10/27 (Wed.)Holiday Inn, Saddle Brook

Use Groups and Building Size

D051/B341

Instructor: William Merchut



This seminar will cover the effects of the 2000 IBC on the area & height proportion of the plan review process; particularly Chapters 3, 5, and 9. Specific topics include: use group classification, sprinkler requirements, height & area calculations, mixed-use applications, unlimited area buildings, and incidental use areas. The seminar will explain by text, illustrations, and problem solving. *Please bring a calculator and a copy of the 2000 IBC to this seminar.* **Participants have the option of receiving fire subcode (F269) duplicate credit for completion of this technical seminar.**

0.5 CEU

9/23 (Thurs.)Quality Inn, Toms River

10/28 (Thurs.)Holiday Inn, Saddle Brook

Structural Problems and Concerns

D053/B324

Instructor: Russell Daniels

This seminar addresses structural problems with single and multiple dwelling units, commercial buildings, industrial buildings, and various others. A multitude of slides will be utilized to demonstrate structural problems and concerns in all of these buildings. This seminar is recommended for those involved in all types of buildings, including new construction and existing building renovations. **Participants have the option of receiving multiple dwelling (H007) duplicate credit for completion of this technical seminar.**

0.5 CEU

10/8 (Fri.)Clarion, Atlantic City West

11/12 (Fri.)Doubletree, Mahwah

12/16 (Thurs.)Ramada Inn, East Windsor

Hazardous Materials

D054/B342

Instructor: International Code Council



This seminar describes and applies the code requirements in the 2000 IFC and Chapters 3 and 4 of the 2000 IBC to determine compliance for hazardous material. **Participants have the option of receiving fire subcode (F271) duplicate credit for completion of this technical seminar.**

0.5 CEU

9/1 (Wed.)Executive Inn, Fairfield

11/4 (Thurs.)Ramada Inn, Vineland

11/17 (Wed.)Quality Inn, Toms River

Steel Framed Buildings

B350

Instructor: R. Shaw, Steel Structures Technology Center



This seminar discusses the requirements of the building code for the special inspection of buildings and other structures framed using structural steel. Topics include building code requirements for inspection, structural steel and related materials, bolting, welding, steel bar joists, steel floor and roof deck, shear connectors, and fabrication plant qualification. 0.5 CEU

10/13 (Wed.)Holiday Inn, Hasbrouck Heights

10/14 (Thurs.)Officers Club, Ft. Monmouth

Performing Residential Plan Reviews

D057/B351

Instructor: International Code Council



This seminar provides a procedure for reviewing residential building plans and specifications based on the 2000 IRC. Participants will have the opportunity to practice a building plan review during the seminar using actual construction documents and a plan review record. **Participants have the option of receiving fire subcode (F279) duplicate credit for completion of this technical seminar.** 0.5 CEU

10/7 (Thurs.)Holiday Inn, Tinton Falls

11/30 (Tues.)Cape May County Police & Fire Academy
Cape May Court House



ELECTRICAL

Short Circuit Calculations and Their Application to the NEC

E034

Instructor: Larry Eggert

In order to effectively enforce NEC Articles 110-9, 110-10, 240 and 430, a basic understanding of how short circuit currents are calculated is helpful. Using a small commercial building design, a simple approximation method to calculate the short circuit current available is demonstrated. NEC sections and enforcement requirements relevant to the example are discussed. 0.5 CEU

10/15 (Fri.)Officers Club, Ft. Monmouth

11/23 (Tues.)Quality Inn, Maple Shade

Electric Motors—Articles 430 of the 2002 NEC

E060

Instructor: Joseph Warren

The seminar will address the correct wiring methods for 3-phase, 2-phase, and single phase motors. Step-by-step calculations will be reviewed for overcurrent protection. Other relevant articles will be discussed as well as pertinent changes in the 2002 NEC.

Participants will learn how to inspect motor installations accurately and efficiently, including what questions to ask architects and engineers and how to explain why changes may be necessary. 0.5 CEU

10/20 (Wed.)Ramada Inn, Vineland
11/24 (Wed.)Executive Inn, Fairfield

One and Two Family Residential Inspections E075

Instructor: Robert McCullough, IAEI

This seminar is designed to cover the general requirement and wiring methods as they apply to one-and-two family dwelling electrical systems. This includes branch circuit and feeder calculations, grounding, services swimming pools, overcurrent protection, and devices. It covers design and installation practices according to safety provisions in the National Electrical Code.

0.5 CEU

8/31 (Tues.)Executive Inn, Fairfield

9/28 (Tues.)The Inn at Lambertville, Lambertville

12/17 (Fri.)Ramada Inn, East Windsor

Grounding and the 2002 NEC E078

Instructors: Victor V. Timpanaro

Richard Marshall

An all new approach to an already difficult code consideration. There are new sections and revisions that are intended to provide clarification of code sections that were left somewhat ambiguous. Intended for all levels of electrical inspectors, engineers and code officials. Grounding is a subject that cannot be taken for granted. See how we provide a rule-of-thumb calculation on available short circuit current and determine correct overcurrent protection to be used on service equipment.

0.5 CEU

9/17 (Fri.)Doubletree, Mahwah

11/10 (Wed.)NJHA, Princeton

Service and Feeders, Commercial and Industrial Occupancies E086

Instructor: Joseph Warren

This seminar will address the difficult interpretations in Article 230 and show how to apply the numerous other articles that come into play in making these interpretations for a safe installation. Additionally, the participants will learn how to evaluate any service or feeder installation so that accurate plan reviews and field inspections can be accomplished.

0.5 CEU

10/12 (Tues.)Holiday Inn, Hasbrouck Heights

12/9 (Thurs.)Clarion, Cherry Hill

Articles 500-503—General Requirements for Wiring and Equipment/Hazardous Locations E094

Instructor: Steve Norako

This seminar will discuss the general requirements for electrical equipment and wiring in hazardous areas as covered in the NEC Articles 500 through 503. Fire or explosion hazards exist in these areas due to the presence of flammable gases or vapors, combustible dusts, or easily ignitable fibers or flyings. Particular attention will be given to wiring methods, equipment types and designs, sealing and drainage, temperature ratings, testing and labeling, and environmental considerations.

0.5 CEU

9/21 (Tues.)Quality Inn, Toms River

10/28 (Thurs.)Holiday Inn, Saddle Brook

Article 504—Intrinsically Safe Systems

E095

Instructor: Steve Norako

Intrinsically safe systems use is on the increase. Since these systems can be installed using ordinary locations wiring methods, the need to accurately inspect for NEC compliance is critical to insure a safe installation. This seminar will discuss the specific requirements covering Article 504. Attention will be given to system components, safety factors, approvals, grounding, installation, applications and a "What the Inspector Should Look For."

0.5 CEU

10/7 (Thurs.)Clarion, Atlantic City West

12/10 (Fri.)Holiday Inn, Parsippany

Neon Lighting—A Professional Advantage

E096

Instructor: Robert McCullough, IAEI

This seminar will assist the participants with designing, installing, and inspecting neon, field-installed skeleton tubing signs and outline lighting. Based on the 2002 NEC, this seminar also provides information on products available for proper construction. Participants can expect to learn about such things as parts and components, neon transformers and power supplies, applying the codes to neon installations, neon design and installation, and an overview of the checklist for installers and inspectors.

0.5 CEU

10/22 (Fri.)Holiday Inn, Clinton

12/15 (Wed.)Holiday Inn, Tinton Falls



ELEVATOR

Elevator Cables

L017

Instructors: D. Kaczmarek, Draka Elevator Products, Inc.

This seminar will cover basic comprehension of elevator traveling, compensating and hoistway cables as well as understanding the NEC codes that govern traveling cable construction and installation and how to install them "to code." Participants will look at NEC tables to determine maximum amperage for traveling cable conductors and learn when compensating cable can and/or can't be used according to ASME A17.1.

0.5 CEU

10/21 (Thurs.)Holiday Inn, Clinton

12/8 (Wed.)Holiday Inn, Parsippany

Elevator Technical Series-2 Escalator Inspections

L022

Instructor: Arthur Earle, Patrick Kline, Alfred Zipf

Moderated by Richard Osworth

This seminar will cover the importance of inspection procedures including final acceptance, routine and periodic. This seminar will also explain how to perform tests and inspections using the comprehensive check list. Current code changes and retrofit requirements will be presented.

0.5 CEU

9/30 (Thurs.)Clarion, Cherry Hill

12/3 (Fri.)Holiday Inn, Hasbrouck Heights



FIRE

Concepts of the International Fuel Gas

D030/F223

Code 2000

See B264/P082

9/22 (Wed.)Quality Inn, Toms River

11/3 (Wed.)Ramada Inn, Vineland

Overview of the International

D031/F224

Mechanical Code 2000

See B265/P083/M022

10/6 (Wed.)Clarion, Atlantic City West

12/2 (Thurs.)Holiday Inn, Hasbrouck Heights

12/17 (Fri.)Holiday Inn, Tinton Falls

Introduction to the International

D036/F238

Building Code

See B285

10/22 (Fri.)Ramada Inn, Vineland

11/19 (Fri.)Panther Valley Inn, Allamuchy

Overview of the 2000 International

D040/F244

Residential Code

See B297

10/13 (Wed.)Officers Club, Ft. Monmouth

11/23 (Tues.)Executive Inn, Fairfield

12/14 (Tues.)Ramada Inn, East Windsor

Concepts and Construction Code Requirements for Means of Egress **D042/F252**



See B308

- 9/14 (Tues.)Crowne Plaza, Clark
- 10/19 (Tues.)Holiday Inn, Clinton
- 12/7 (Tues.)Holiday Inn, Parsippany

Understanding and Testing Smoke Control Systems **D045/F259**



See B326/M030

- 9/10 (Fri.)Rescue Squad, Millville
- 11/19 (Fri.)Quality Inn, Toms River

Firestop Systems for Commercial and Multi-Dwelling Residential Construction **D046/F260**



See B327/H006

- 9/10 (Fri.)Ramada Inn, East Windsor
- 10/21 (Thurs.)Ramada Inn, Vineland
- 11/18 (Thurs.)Panther Valley Inn, Allamuchy

Building Materials and Fire Resistance **D048/F266**



See B329

- 9/24 (Fri.)Holiday Inn, Springfield
- 10/27 (Wed.)Middlesex County Fire Academy, Sayreville

Chimneys and Vents **D049/F267**



See B330/M031

- 10/6 (Wed.)Holiday Inn, Tinton Falls
- 12/8 (Wed.)Holiday Inn, Parsippany

Building Code Plan Review Concepts—IBC 2000 **D050/F268**



See B331

- 10/22 (Fri.)Holiday Inn, Clinton
- 11/16 (Tues.)Panther Valley Inn, Allamuchy

Use Groups and Building Size **D051/F269**



See B341

- 9/23 (Thurs.)Quality Inn, Toms River
- 10/28 (Thurs.)Holiday Inn, Saddle Brook

Kitchen Hoods and Gas Suppression

D052/F270

Instructor: James Schifiliti, Fire Safety Consultants



This seminar covers the basic plan review, inspection, and system testing requirements for gas and kitchen hood suppression systems. Topics include: type of systems, nozzle spacing requirements, calculations, system components, plan review, and UL 300 testing requirements with examples. **Participants have the option of receiving mechanical subcode (M032) duplicate credit for completion of this technical seminar.** 0.5 CEU

- 9/2 (Thurs.)Executive Inn, Fairfield
- 10/29 (Fri.)Middlesex County Fire Academy, Sayreville

Hazardous Materials

D054/F271

See B342



- 9/1 (Wed.)Executive Inn, Fairfield
- 11/4 (Thurs.)Ramada Inn, Vineland
- 11/17 (Wed.)Quality Inn, Toms River

Fire Alarm Plan Review

F273

Instructor: Thomas P. Hammerberg, Automatic Fire Alarm Association, Inc.



This fire alarm plan review seminar addresses common problems with the plan review process by offering suggestions for plan review and acceptance checklists. Participants will learn how to properly perform battery calculation, voltage drop exercises and detector spacing exercises, learn how to determine fire alarm audibility before the system is installed, and learn how strobe lights are to be sized and placed in a variety of applications.

0.5 CEU

- 10/12 (Tues.)Officers Club, Ft. Monmouth

Performing Residential Plan Reviews

D057/F279

See B351



- 10/7 (Thurs.)Holiday Inn, Tinton Falls
- 11/30 (Tues.)Cape May County Police & Fire Academy
Cape May Court House



MECHANICAL

Overview of the International Mechanical Code 2000

D031/M022

See **B265/F224/P083**

- 10/6 (Wed.)Clarion, Atlantic City West
- 12/2 (Thurs.)Holiday Inn, Hasbrouck Heights
- 12/17 (Fri.)Holiday Inn, Tinton Falls

ASHRAE 90.1—1999

D041/M028

See **B298**

- 9/16 (Thurs.)Crowne Plaza, Clark

Plumbing, Mechanical Systems & Products

D044/M029

Instructor: Fredric Reuss

This seminar will address manufacturers and code requirements. A code official has to fully know and understand the codes and standards they are responsible for. The seminar will accomplish this by placing the students in real situations (plan review and inspection). Plumbing code requirements will be applied to these parameters just as they would during actual plan review and inspection activities. **Participants have the option of receiving plumbing subcode (P094) duplicate credit for completion of this seminar.** 0.5 CEU

- 10/26 (Tues.)Holiday Inn, Saddle Brook

Understanding and Testing Smoke Control Systems

D045/M030

See **B326/F259**

- 9/10 (Fri.)Rescue Squad, Millville
- 11/19 (Fri.)Quality Inn, Toms River

Chimneys and Vents

D049/M031

See **B330/F257**

- 10/6 (Wed.)Holiday Inn, Tinton Falls
- 12/8 (Wed.)Holiday Inn, Parsippany

Kitchen Hoods and Gas Suppression

D052/M032

See **F270**

- 9/2 (Thurs.)Executive Inn, Fairfield
- 10/29 (Fri.)Middlesex County Fire Academy, Sayreville

Performing International Residential Code Mechanical Inspections **M033**

Instructor: International Code Council

This seminar explains the tasks a residential mechanical inspector performs to verify that a residential dwelling complies with the IRC. Participants will be able to define common terminology, explain concepts related to specific requirements, and determine whether residential dwelling drawings comply with the IRC.

0.5 CEU

9/30 (Thurs.)The Inn at Lambertville, Lambertville

Fuel Gas and Hydronic Piping Systems **D056/M034**

Instructor: Julius Ballanco, JB Consulting

This seminar will review the International Fuel Gas Code and International Mechanical Code, concentrating on gas appliances, gas piping installations, and hydronic piping systems. With the change in the design of gas-fired appliances, the technical requirements in the Fuel Gas Codes have been updated. There has been an increased use in radiant heating systems. The program will review the requirements and areas to check during plan review and inspection for radiant heating systems and other hydronic heating systems. **Participants have the option of receiving plumbing subcode (P097) duplicate credit for completion of this seminar.**

0.5 CEU

9/22 (Wed.)Holiday Inn, Springfield

12/7 (Tues.)Clarion, Cherry Hill



PLUMBING

Concepts of the International Fuel Gas Code 2000 **D030/P082**

See B264/F223

9/22 (Wed.)Quality Inn, Toms River

11/3 (Wed.)Ramada Inn, Vineland

Overview of the International Mechanical Code 2000 **D031/P083**

See B265/F224/M022

10/6 (Wed.)Clarion, Atlantic City West

12/2 (Thurs.)Holiday Inn, Hasbrouck Heights

12/17 (Fri.)Holiday Inn, Tinton Falls

Vents and Venting

P093

Instructor: Julius Ballanco, JB Consulting

One of the more confusing areas of the Plumbing Code is the venting requirements. Conflict in the field is commonplace because of the lack of understanding by the contractor regarding the specific code regulations. This program will examine the principles of venting and review the technical aspects of the code requirements. All of the acceptable venting methods regulated by the code will be reviewed. In addition, the acceptable engineered designs permitted by the alternative methods will be explored in engineering detail.

0.5 CEU

10/7 (Thurs.)Clarion, Atlantic City West

Plumbing, Mechanical Systems and Products

D044/P094

See M029

10/26 (Tues.)Holiday Inn, Saddle Brook

Copper Piping Systems

P096

Instructor: Dale Powell, CDA

This seminar focuses on the theory and practice necessary for the proper installation of copper piping systems. Emphasis will be on copper and copper alloy tube, pipe, and fittings. Additionally, information will be presented related to the most common types of copper piping system corrosion and methods that can be used in the design, specification and installation of these systems to prevent these types of problems from occurring. Technical information will be provided regarding ways to identify and avoid common causes of premature failure of copper piping systems. Furthermore, the latest technological changes in the copper industry as it relates to the plumbing and piping trades will be discussed.

0.5 CEU

9/29 (Wed.)The Inn at Lambertville, Lambertville

12/14 (Tues.)Holiday Inn, Tinton Falls

Fuel Gas and Hydronic Piping Systems

D056/P097

See M034

9/22 (Wed.)Holiday Inn, Springfield

12/7 (Tues.)Clarion, Cherry Hill

Plumbing Code Concepts and Inspection Techniques

P098

Instructor: Julius Ballanco, JB Consulting

This program will review the technical background information regarding various chapters of the plumbing code. The basis of the requirements and inspection techniques will be addressed. The chapters in the code include, drainage design, storm drainage, venting, interceptors and separators, indirect waste, and sewage sumps.

0.5 CEU

9/23 (Thurs.)Quality Inn, Toms River

12/1 (Wed.)Cape May County Police & Fire Academy

2003 Plumbing Code Update

P100

Instructor: Fredric Reuss



This seminar will detail all code changes that have occurred between the 2000 National Standard Plumbing Code (NSPC) and the 2003 NSPC. The purpose of this seminar will be to ensure that the participant clearly understands the associated code changes that have occurred since the last code adoption cycle. The seminar will delineate the associated code changes that have been incorporated into the 2003 National Standard Plumbing Code.

0.5 CEU

9/21 (Tues.)Quality Inn, Toms River
10/5 (Tues.)Clarion, Atlantic City West
11/4 (Thurs.)Somerset County Fire Academy, Somerville
11/23 (Tues.)Executive Inn, Fairfield
12/9 (Thurs.)Holiday Inn, Parsippany



MULTIPLE DWELLING

The State of New Jersey requires all personnel enforcing and/or administering the State Hotel and Multiple Dwelling Act in the state to be licensed on or before July 1, 2004. Licensure enables these professionals to perform the functions of their jobs, including the inspection and re-inspection of hotels and multiple dwellings to assure compliance with the Act and rules governing the maintenance of those types of buildings. In order to maintain their licenses, these individuals are required to participate in a minimum number of approved continuing education programs within each three-year licensing period.

Overview of the Hotel and Multiple Dwelling Law & Regulations

H001



**Instructor: Edwin Tomkiewicz,
Bureau of Housing Inspection**

This seminar was previously entitled “Commonly Overlooked Violations” and is proposed to be a mandatory seminar. Anyone who completed the prior seminar, or who will complete this seminar prior to the finalization of its mandatory status will nevertheless receive credit for completing the mandatory requirement.

This seminar will identify and examine areas of importance in the Hotel and Multiple Dwelling Act.

0.5 CEU

9/24 (Fri.)Quality Inn, Toms River
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Housing Inspection, the Fire Code, and the Rehabilitation Subcode, Making It Work Together

H003



Instructor: DiCristina Group

This course will review the relationship of the requirements of the multiple dwelling code to the construction requirements of the UCC Rehab Subcode and the retrofit and maintenance requirements of the Uniform Fire Code. Understanding the relationship between these codes is critical and will provide for a more effective application of the multiple dwelling code. Case studies will be reviewed and students will have an opportunity to research and apply the requirements.

0.5 CEU

10/6 (Wed.)Clarion, Atlantic City West

11/10 (Wed.)Doubletree, Mahwah

Interior Stairways, Vertical Openings, and Carbon Monoxide

H004

Instructor: Fayez Fanik, NJDCA

This seminar will discuss the exception process and documentation needed. Two important exceptions that the Housing Code Official deals with frequently during inspections and investigations will be explored in depth—Interior Stairways/Vertical Openings and Carbon Monoxide Alarms. This seminar will help the inspector identify when to cite or not to cite violations, how to check for code compliance, and how to check for compliance after an exception has been granted. Systematic checklists and charts will be presented.

0.5 CEU

12/8 (Wed.)Clarion, Cherry Hill

Mock Trial/Preparing and Handling a Real Court Case

H005

Instructor: Keith Costil, NJDCA

Designed for non-attorneys, this seminar will include an overview of the fundamental elements of the administrative hearing process and instructions for preparing cases and conducting them before an Administrative Law Judge. Pre-hearing settlement issues and negotiations will also be addressed. A sample case file and hearing documents will be distributed and discussed. This seminar will conclude with a mock hearing by seminar participants with intermittent question and answer sessions.

0.5 CEU

10/20 (Wed.)Holiday Inn, Clinton

Firestop Systems for Commercial and Multi-Dwelling Residential Construction

Do46/H006



See B327/F260

9/10 (Fri.)Ramada Inn, East Windsor

10/21 (Thurs.)Ramada Inn, Vineland

11/18 (Thurs.)Panther Valley Inn, Allamuchy

See B324

- 10/8 (Fri.)Clarion, Atlantic City West
- 11/12 (Fri.)Doubletree, Mahwah
- 12/16 (Thurs.)Ramada Inn, East Windsor

DIRECTIONS TO FACILITIES

This brochure contains the directions to all facilities at which seminars will be conducted. Keep this brochure to reference during the semester. Maps will not be sent out.

Allamuchy: Panther Valley Inn

Route 517

908-852-6000

From GSP take exit 159 (80 West) travel 80 West to exit 19 (Rte. 517). At the end of exit ramp, turn left, travel 3/4 mile to the hotel on right.

From Route 22 East exit at 33 North to 80 East and exit at Rte 517, follow directions above.

From NJ Turnpike take 280 West to 80 West, follow directions above.

Atlantic City West: Clarion

6821 Blackhorse Pike (Route 40)

609/272-0200

From GSP Southbound take Exit 37. Turn left at stop sign (Washington Ave.). Turn right at first traffic light, Fire Road. At next traffic light, turn left — Black Horse Pike/Route 40. Hotel is 1/2 mile on right.

From GSP Northbound take Exit 36. Turn left at first traffic light, Fire Road. At second traffic light, turn right onto Black Horse Pike/Route 40. Hotel is 1/2 mile on right.

Cape May Court House: Cape May County Police and

Fire Academy, Crest Haven Road

609/465-2570

From GSP South make a left at first traffic light. Proceed 1/2 mile on Crest Haven Road. Center is on right, behind fenced area.

Cherry Hill: Clarion

1450 Route 70 East

609/428-2300

From NJ Turnpike take Exit 4 (Route 73 North) to Exit 34B (I-295 South). Hotel is located 100 yards from exit on Route 70 West.

Clark: Crowne Plaza

36 Valley Road

732/574-0100

From GSP North or South take Exit 135. Stay in the left lane – Northbound, take second exit off circle – Southbound, take fourth exit off circle. The hotel is on the left.

From NJ Turnpike South take Exit 11 to the GSP North. Then follow directions above.

Clinton: Holiday Inn

111 Route 173

908/735-5111

From Route 78 take Exit 15 - Clinton/Pittstown to traffic light and follow Route 173 West to Holiday Inn on left.

East Windsor: Ramada Inn

399 Monmouth Street

609/443-8000

From NJ Turnpike take Exit 8, bear right after the toll toward Freehold/Twin Rivers (Rt. 33 East); make first left at Woodside Ave. traffic light. Hotel is directly in front of you.

From Route 130 South take Hightstown Circle. Turn left at sign for Hightstown and Shore Points. Follow for about 1 mile, then turn left onto Monmouth Street (Rt. 638). Hotel is about 1 mile

ahead on the left.

From Route 206 or Route 295, pick up Rt. 130 North. Take 130 to Rt. 33 East into Hightstown. Pass through 2 lights: after second light, make first right onto Monmouth Street. Proceed approximately 1 mile. Hotel is on the left.

From Route 1 pick up Route 571 East into Hightstown. At light at end of 571 make left turn; follow straight through next light; make first right onto Monmouth St. Proceed approximately 1 mile. Hotel is on the left.

Fairfield: Fairfield Executive Inn

216-234 Route 46 East

973/575-7700

From Route 80 Eastbound take Exit 47B - Route 46 East/Montclair, The Caldwells. Follow through 3 traffic lights. Hotel is 7/10 mile past third traffic light on right.

From GSP Northbound take Exit 153B to Route 3 West. Get onto Route 46 West. Take Gately Overpass exit over bridge. Turn right at stop sign. Proceed onto Route 46 East. Hotel is on right.

Ft. Monmouth: Officers Club

Tinton Road/Rte. 537

732/532-4520

From GSP North or South take Exit 105. Go through the first traffic light and take jughandle to Hope Road (Ft. Monmouth signs). At third traffic light, turn right onto Tinton Ave. The Officers' Club/Gibbs Hall is just past the golf course on the right.

From NJ Turnpike Southbound take Exit 11 to GSP South. Follow directions above.

From NJ Turnpike Northbound take Exit 7A to I-195 East to GSP North. Follow directions above.

Hasbrouck Heights: Holiday Inn

283 Route 17 South

201/288-9600

From GSP exit at Route 80 East. After approximately 3 miles take Exit 64 onto Route 17 South. Hotel is on right.

From NJ Turnpike take Exit 16W to Route 3 West onto Route 17 North. Proceed through 5 traffic lights. Turn left behind diner onto Route 17 South back to hotel.

Lambertville: The Inn at Lambertville Station

11 Bridge Street

609/397-8461

From Route 287 North take exit 14B for Route 22 West. After about 3 miles, take the exit for Route 202 South. Take Exit 1 off of Route 202 South. Turn left at the first stop sign. Turn left again at the next stop sign. You will be on Route 29 South. Turn right at the first light onto Bridge Street. Go through 2 more lights and then turn left after crossing the railroad tracks (do not go across bridge).

From Route 287 South take Exit 17 for Route 202 South. Take Exit 1 off of Route 202 South. Follow directions above.

From I-95 take Exit 1 (Lambertville – Route 29). Take Rte 29 North approximately 15 minutes. Upon entering the town of Lambertville the lanes change from 2 to 4. At the next light turn left – there will be an Exxon Gas Station on your left. Go through 2 more light. Pass over a set of railroad tracks and then immediately turn left into parking lot (do not go across bridge).

Mahwah: Doubletree

180 Route 17 South

201/529-5880

From GSP Northbound take Exit 163 onto Route 17 North. Travel about 10 miles to the Route 202 exit in Mahwah. Take U-turn and get back onto Route 17 South. Hotel is on right.

From NJ Turnpike take Exit 16W. Take Route 3 West to Route 17 North. Exit at Route 202 South. Make U-turn to Route 17 South. Hotel is on right.

Maple Shade: Quality Inn

531 Route 38 West

856/235-6400

From North Jersey take the NJ Turnpike South to Exit 4. Take Route 73 North for approximately 1 1/4 mile. Exit onto Route 38 West. The Banquet Center entrance will be immediately on your right.

From Trenton take I-295 South to the Route 73 North exit. Proceed as above.

Millville: Rescue Squad

600 Cedar Street

856/825-5063

From NJ Turnpike Take Exit 3 to Route 295 West. Get on 42 South, then almost immediately onto Route 55 to Exit 27 (Rte. 47 Millville/Vineland). At the bottom of the exit ramp, turn right. Go straight through first traffic light (Wal-Mart Shopping Center). At the next light (just past Pizza Hut), bear right. At the next light, (just past KFC), bear left. You are now on High Street. Holy Cross Cemetery is on your right/ACME shopping center on your left. Proceed on High street to 4th traffic light (Rte. 49) (Jaycee Plaza is on left corner). Turn right onto Rte. 49 West. Go over the bridge and then bear left at the blinker light onto Cedar Street. Proceed approx 4/10 mile to Millville Rescue Squad building on the right.

Parsippany: Holiday Inn

707 Route 46 East

973/263-2000

From Route 80 West take exit 47 to the first traffic light. Make jughandle around Wendy's parking lot and cross over Route 46 to hotel.

From Route 80 East take exit 45 to first traffic light. Make a left at the light. Make a right at first light approximately half a mile on right to hotel.

From Route 287 North or South take exit 41A to Route 80 East. Two miles to exit 45, follow directions above.

From GSP Southbound take exit 159 to Route 80 West. Follow to exit 47 to first light, follow directions above.

From GSP Northbound take exit 145 to Route 280 West to exit 1 (New Road) make right to first light, make left onto Route 46 to first traffic light. Make jughandle around Wendy's parking lot and cross over Route 46 to hotel.

From NJ Turnpike take exit 15W (Route 280 West). Follow directions above.

Princeton: NJHA-NJ Hospital Association & Conference Center
760 Alexander Road **609/275-4000**

From Route 1 Southbound take Alexander Road East/Princeton Junction exit. Take exit and turn right onto Alexander Road (Hyatt Regency Princeton is on your right). Go through 3 lights. NJHA is on right. Park in rear.

From NJ Turnpike take exit 8 (East Windsor/East Windsor). Take Route 33 West into East Windsor. At second traffic light, make a left (Main Street). Make first right onto Stockton Street. Stay on Stockton Street (which turns into Route 571) for approximately 8 miles. Go straight through the traffic light at Clarksville Road. Turn left at the next traffic light (between the Mobil and Shell gas stations) onto Alexander Road. Proceed along Alexander Road which will curve to the left. After a very short distance make a right turn to continue onto Alexander Road (over the railroad bridge). The NJHA is located less than one mile on the left. Park in rear.

From GSP Southbound to Exit 129. Exit onto NJ Turnpike. Proceed south on NJ Turnpike to Exit 8. Follow directions above.

From GSP Northbound take exit 98 onto I-195 West, which becomes I-295 North. Stay on I-295 North and take Exit 67A onto Route 1 North (sign says Trenton/New Brunswick). Proceed on Route 1 for approximately 3 miles. (Division of Motor Vehicles, Quakerbridge Shopping Mall, Carnegie Center, and Summit Bank will be on your right). Turn right onto Alexander Road East (Princeton Junction) exit. Turn right onto Alexander Road. NJHA approximately one mile on right. Park in rear.

Saddle Brook: Holiday Inn
50 Kenney Place **201/843-0600**

From GSP Southbound take Exit 159 and follow signs for Saddle Brook. Bear right at first fork and at first traffic light bear right onto Midland Ave. Go through next traffic light, make first left at the first street (Kennedy Pl.). Hotel is on right.

From GSP Northbound take Exit 159. Bear right at toll booth toward Saddle Brook. At second traffic light turn left onto Midland Ave. and left again at the first street (Kennedy Pl.). Hotel is on the right.

Sayreville: Middlesex County Fire Academy
1001 Fire Academy Drive **732/727-0008**

From Route 9 Southbound cross over the Raritan River and take the South Amboy Business District exit. Make first right onto Chevalier Drive, then turn left onto Main Street Extension. At the first traffic light, turn right onto Fire Academy Drive (sign says Kennedy Drive).

From Route 9 Northbound in Sayreville/Parlin, take the exit for 35 North. This is the 35/9 traffic circle. Proceed 3/4 around the circle. Turn right just past the Sayreville Motor Lodge onto Chevalier Drive, then turn left onto Main Street Extension. At the first traffic light, turn right onto Fire Academy Drive (sign says Kennedy Drive).

From NJ Turnpike take exit 10. Take 440 and follow signs for Route 9 South first exit). Stay in the right lane of the bridge and bear right at the bottom of the bridge. Take the first right on the traffic circle (a small sign with the fire academy name and an arrow is posted at the turn) and proceed past GSP exit to Main Street, Sayreville sign, turn left. Turn right onto Kennedy Drive (before light) and turn right into academy complex.

From GSP Northbound take exit 125. Make a left off the ramp onto Chevalier Drive. Turn left onto Main Street Extension. Just before the first traffic light, turn right onto Fire Academy Drive.

From GSP Southbound take exit 124. Make a right onto Main Street. Go to the next traffic light and turn right onto the Main Street Ext. Proceed to the next traffic light and turn left onto Fire Academy Drive.

Somerville: Somerset County Fire Academy

402 Roycefield Road

908/725-5070

From 287 South take Bridgewater Exit 17 for 202/206 South. Take Route 206 South around the Somerville Circle toward Princeton. Travel for approximately 2 1/2 miles and turn right onto Dukes parkway West. Travel approximately 1 mile and turn left onto Roycefield Road. Go approximately 1/2 mile and turn left into the Somerset County Public Works facility. Go through the gates and make an immediate right. Follow this road to the Training Academy.

From NJ Turnpike take Exit 10 for Route 287 North. Take Exit 14B onto U.S. Route 22 West. Go approximately 2 miles and take Route 202/206 South. Take Route 206 South around the Somerville Circle toward Princeton. Then follow directions above.

Springfield: Holiday Inn

304 Route 22 West

973/376-9400

From GSP Northbound take Exit 140. Follow signs for Route 22 West. Stay on Route 22 approximately 3 miles. Hotel is on right.

From GSP Southbound take Exit 140A. Follow signs for Route 22 West. Stay on Route 22 approximately 3 miles. Hotel is on right.

From NJ Turnpike Northbound take Exit 11. Follow GSP Northbound to Exit 140. Follow signs for Route 22 West. Stay on Route 22 approximately 3 miles. Hotel is on right.

From NJ Turnpike Southbound take Exit 14. Follow signs for Route 22 West. Stay on Route 22 approximately 5miles. Hotel is on right.

From Route 78 take Exit 49A/Springfield and follow signs for Route 22 West. Stay on Route 22 approximately 3 miles. Hotel is on right.

Tinton Falls: Holiday Inn

700 Hope Road

732/544-9300

From NJ Turnpike Southbound take Exit 11. Garden State Parkway South to Exit 105. At first light turn right onto Hope Rd.

From GSP Northbound take Exit 105. Bear left off exit ramp (follow sign to Long Branch/Eatontown/HWY 36). At first light, turn right onto Hope Rd.

From Route 18 Northbound, take Exit 13A, Stay in right lane. At first light, turn onto Hope Rd.

From Route 18 Southbound, Take exit 15B. At first light, turn left onto Wyckoff/Shafto Rd. Go to 2nd light on Wyckoff Rd. and turn left onto Hope Rd. (will see us 1/4 mile down Hope Rd. on left)

From Route 33 East to Rte. 537 East, follow Rt. 537 East for 14 miles. Turn left at light onto Wyckoff/Shafto Rd. Go to 2nd light on Wyckoff Rd. and turn left onto Hope Rd.

Toms River: Quality Inn

815 Rte 37 West

732/341-2400

From GSP North or South take Exit 82A onto Route 37 WEST for 1 1/2 miles. Take the exit for Mule Road. Make the U-turn to go EAST on Route 37. Quality Inn is on your right.

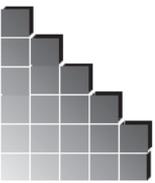
Vineland: Ramada Inn

2216 West Landis Avenue

609/696-3800

From NJ Turnpike Southbound take Exit 2 to Route 322 East. Follow 322 East to Route 55 South to Exit 32A. Follow exit ramp. Hotel is on left.

From South Jersey take GSP South to Exit 44. Take Rte. 575W to Rte. 40W. Follow 40W to Route 55S. Take 55S to Exit 32A.



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